

Board of Directors

Fort Clark Springs Association, Inc.

Special Meeting

April 21, 2018



The Board of Directors of Fort Clark Springs Association, Inc., met in a Special Meeting on Monday, April 21, 2018, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:30 a.m. by President, Dan Sullivan. The following directors present constituted a quorum: Sullivan, Vice President Bill Herman, Secretary Maria Perkins, Treasurer Debbie Isaacs, Director John Hope. Also present was Executive Officer Richard Lawrence and Executive Secretary Monique Jensen.

Consideration and possible action relating to the Board of Directors Consent Agenda: All matters listed under "Consent" are considered to be routine and/or previously considered and sufficiently debated such that all listed items may be enacted by approval of a single motion without further debate. Any Director may move an item from the Consent Agenda to the Ordinary agenda by request.

Announcements:

Sullivan reminded the audience the meeting's purpose is for the Directors to conduct the affairs and business of Fort Clark Springs Association, Inc. The 15 minute member discussion period has been replaced with Member Comment prior to Action Items so that members may have the opportunity to comment on items that action will take place.

Minutes:

Minutes of the Special Meeting held April 9, 2018 has minor typos.

Secretary's Report:

No report.

Treasurer's Report:

Isaacs read aloud reconciled balances of the bank accounts and actual transfers for March 2018.

Executive Officer Report:

Lawrence reported highlights of a budget analysis. Revenue exceeds expenses for the period of October 2017 through March 2016. Hunting and real estate income was exceeded and motel income was down.

Meeting Time Established:

The Board of Directors established the Regular Board Meetings to take place on the 3rd Wednesday at 9:30 a.m.

The Consent Agenda received Unanimous approval.

COMMITTEE AND ORGANIZATION REPORTS:

Airport Committee: Perkins read the report submitted. There were 3 guest pilots who visited this month. Today is the Fly In. The Committee supports UTSA students for the lizard study.

Architectural Committee: Ashley Collier reported 11 permits were approved and 2 tabled.

Equine Committee: Linda O'Brien reported construction for the new stalls has started.

Finance Advisory Committee: No report.

Golf Committee: David Mann reported the Las Moras Tournament was a success. They raised \$500 in scholarships. The committee recommended Trent Brown for appointment to the Golf Committee.

Preservation Committee: Isaacs reported there is still an opening for her spot.

Recreation Committee: No report.

Recycle Committee: Winchell reported they will no longer receive payment for mixed paper. A load was shipped last week. Out of the 46 gaylords sent, 26 were mixed paper. They are looking to find the best avenue for mixed paper.

COMMUNITY COUNCIL REPORT: Lisa Vale reported the Open House scheduled last week after the regular meeting was a success. Many club and services of Fort Clark were represented. Susan Hughes has been appointed to the Preservation Committee as the Community Council representative. Bob Hendricks is the new Member at Large. An Ad Hoc Committee has been formed to look into creating welcome packets for new

members. The monthly movie will be moved and is tentatively scheduled for May 27 with the movie title to be determined.

Member Comments on Action Items:

Sandee Hagen: Golf Committee must have 1 member from the Ladies organization, 1 member from the Men's organization, 3 Members at Large. There is not a member of the Ladies organization on the committee. Tyeanna Johnson: In favor of the use of Common Property for profit. This is the reason she moved to the Fort. Sherri Dobbs: In favor of the use of Common Property for profit. She has been participating for years with Mrs. Link's yoga classes. She says there is a difference between a profit and being compensated for material used. Believes this is the case of yoga blocks and equipment provided by the instructor. Jennifer Link: In favor of the use of Common Property for profit. Wonders how the Fort will deal with photographers that come on the Fort for the beautiful locations for pictures. Photographers make a profit by using the common property. Ann Barron: Item F regarding the variance request, would like to know what members should do to request a variance.

Action Items:

Consideration for Approval: Revised Bylaws

Isaacs moved approve the Revised Bylaws. Hope seconded the motion. *Motion passed.*

Consideration for Approval: Policy to Allow Use of Common Property by Members for Profit

Isaacs moved to approve a policy to allow use of Common Property by members for profit for purpose of discussion. Perkins seconded the motion. *Motion passed.* Several questions were raised regarding utilities, who attends, cost of insurance. Hope moved to table the Policy to allow use of Common Property by members for profit and to form an executive committee of Isaacs and Hope to research the use of Common Property and member activity for the next regular Board meeting. Isaacs seconded the motion. *Motion passed.*

Consideration for Approval: Dissolve and Disband Financial Advisory Committee

Herman moved to dissolve and disband the Financial Advisory Committee. Perkins seconded the motion. *Motion passed.*

Consideration for Approval: Accept Resignation of Debbie Isaacs from Golf Committee and Historic Preservation Committee

Perkins moved accept the resignation of Debbie Isaacs from the Golf Committee. Hope seconded the motion. *Motion passed.*

Consideration for Appointment: Appointment of New Members to Golf Committee and Historic Preservation Committee

Herman moved to approve the appointment of new member to the Golf Committee subject to the Committee provided information of the recommendation through e-mail. Perkins seconded the motion. *Motion passed.*

Consideration for Approval: Variance Request to Set Up Moveable Fence on Common Area in Unit 37

Isaacs moved to approve the variance request to set up a moveable fence on common area in Unit 37 for a period of 30 days. Herman seconded the motion. *Motion passed with majority of 4 votes and 1 abstention.*

OLD/UNFINISHED BUSINESS:

Report on E-Mail Votes

The new directors discussed a change in meeting time, set it to Monday and recently changed to Wednesdays with the caveat to change the day in order to get maximum membership attendance.

Approved a non-binding agreement with Texas Veterans and Workforce Solutions to have employees that qualify for their program employed at Fort Clark in which they pay the employee's salary for eight weeks.

NEW BUSINESS:

Assignment of Board Liaisons to Board Committees:

Herman moved to appoint Debbie Isaacs as liaison to the Golf Committee and consult with Historic Preservation Committee until an appointment is made. Perkins seconded. *Motion passed.*

Isaacs moved to let Bill Herman remain as the liaison to the Architectural Committee. Hope seconded. *Motion*

passed.

Hope moved to appoint Maria Perkins as liaison to the Airport Committee. Isaacs seconded the motion. *Motion passed.*

Member Hearing Request:

Sullivan state a member requested a hearing regarding the suspension of membership privileges. The hearing will take place on May 16, 2018 during executive session.

Discussion: Association Management Platforms

Sullivan suggested Perkins and Isaacs to work with Lawrence to research the needs of the association for a membership management platform. Hope moved to appoint Perkins and Isaacs to work with Lawrence to research the needs for a membership management platform. Herman seconded the motion. *Motion passed.*

Directors Open Discussion:

Perkins moved to give the member requested hearing guidelines for the hearing. Hope seconded the motion. *Motion passed.*

CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE: The next regular board meeting will be held on Wednesday, May 16, 2018, at 9:30 a.m. in the Board Room.

Herman moved to adjourn the meeting. Perkins seconded the motion. *Motion passed.*

WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 10:36 a.m.

Dan Sullivan, President

Maria Perkins, Secretary