

## Board of Directors

Fort Clark Springs Association, Inc.

Regular Meeting

December 16, 2017



The Board of Directors of Fort Clark Springs Association, Inc., met in regular session on Saturday, December 16, 2017, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:00 a.m. by President, Myrna Cassel. The following directors present constituted a quorum: Cassel, Vice President Bill Herman, Secretary Dan Sullivan, Treasurer Sandra Hagen, Director Ann Barron. Also present was Executive Officer Richard Lawrence and Executive Secretary Monique Jensen.

**APPROVAL OF MINUTES:** Sullivan moved to approve the minutes for the November 18, 2018 meeting. Herman seconded the motion. *Motion passed.*

**SECRETARY'S REPORT:** Sullivan reported a letter was received from Phylis Giblin to Community Council and Fort Clark Springs giving thanks for the honor of serving on the Preservation Committee and notifying the Board that she was resigning from the committee effective January 2018. He also discussed a request from Community Council return to the policy of allowing members comment only during the 15 minute member discussion. They made this request to shorten Board meetings and encourage attendance to Community Council meetings.

**TREASURER'S REPORT:** Hagen read the bank balances as of December 13, 2017. She continued with the estimated and actual bank transfers for November 2016. She also read the November 2016 actual and November 2017 estimated bank transfers. Hagen moved to approve the transfer of funds estimated for November 2017. Sullivan seconded the motion. *Motion Passed.*

### **EXECUTIVE OFFICER REPORT:**

Lawrence reminded the Board at last month's meeting he called for an audit of the Sunbelt system due to inaccuracies in the database. Letters to confirm accounts went out to 100% of the membership with Jerry Wojtek's from our Audit Firm involvement from start to finish.

Enforcement for CC&R's is going forward. October and November reports for delinquent assessment collections totaled \$61,000. Out of active members, only 14% are delinquent with their accounts. There are 160 delinquent memberships totaling \$294,000. We are pursuing those memberships that are severely delinquent.

We need to clear the rumors regarding the MUD water supply. MUD assures us that Fort Clark MUD water is not tainted.

Prior to the November Board meeting, Bernard McGraw approached the Board about closing the restaurant down. The Board accepted his decision. Sullivan added that the reason for the closing was due to the Board declining to put up \$25,000 requested by McGraw and also ending the Association's financial backing of McGraw's operation effective 1/1/2018.

### **COMMITTEE AND ORGANIZATION REPORTS:**

**Airport Committee:** Maria Perkins reported six planes, and 12 pilots came to the fly-In despite the snow. Positive feedback was received. Another Fly-In is scheduled for April. She thanked the Maintenance staff for assisting in the beautification of the Air Field.

**Architectural Committee:** Sharon McGregor reported 6 permits were approved.

**Finance Advisory Committee:** Hagen reported the committee met on December 14 and discussed the progress of the Sunbelt Database for more accurate accounting of the memberships. Also discussed was the priority of replacement of equipment. The committee extended the survey deadline to January 19, 2018 because only 39 surveys were received. The committee intends to give a strategic workshop to work with the Board of Directors to establish short, medium, and long term goals. They would like to schedule the workshop for January 24-25 from 10:00 a.m. to 2:00 p.m.

**Golf Committee:** Debbie Isaacs reported the Las Moras Tournament and ways to improve it was the topic of discussion at the last committee meeting. She also reported that numbers of golfers were down 28 people due to cold weather and rain for the months of October versus November.

**Preservation Committee:** Garland Young reported a contract was awarded for the windows at Seminole Hall. The toilets at the Service Club were replaced by the Art Club.

**Recycle Committee:** Judy Winchell reported another load will be sent soon. China has stopped accepting recyclables from the USA so prices are rock bottom. Volunteers have complained about mixed recyclables.

**Search and Certification:** Winchell reported the committee met and discussed the timeline for deadlines. Four applications have been received currently. The mailing list will be available by January 5 and labels available by

January 15. On January 12 by 4:00 p.m. all candidate applications are due in the Board room where the committee will meet and certify all applications and turn into the Administration. January 20 the candidates will draw for placement on the ballot. February 3 ballots will be prepared and printed. February 5 the committee will prepare the ballots for the mailing committee. February 6 the mailing committee will stuff and seal the ballots. March 16 will be the deadline for the auditors to receive the ballots.

**COMMUNITY COUNCIL REPORT:** Chuck Fields reported 75 living historians are confirmed for Fort Clark Days. Three hundred seventy-five students have also been confirmed for the Friday school day. He also revisited the request for motel rooms, rv spaces and insurance for the festival. Fields announced there will be a golf cart tour of the Christmas lights tonight. He also announced upcoming events: Polar Express will shown on December 19, Christmas Party in the Arbor 4:00 p.m. – 7:00 p.m. on December 21, Caroling at the RV Park, New Years Eve Party at Dickman Hall. The FCS Candidate Forum will take place on February 3 at 10:00 a.m. in the Post Theater, submit questions to be asked to Community Council.

**ACTION ITEMS: NO ACTION ITEMS**

**NEW BUSINESS:**

Discussion: Request from Community Council

Community Council requested to have member comment limited to only the 15 minute member discussion period. The intent is to encourage members to attend Community Council and use that platform to make complaints and discuss issues then to bring those complaints and issues to the Board of Directors.

**OLD/UNFINISHED BUSINESS:**

**Updates:**

**Renters Workshop and One Planned for the Future**

Renter registration was the common concern of the discussion at the previous workshop. Another workshop will be scheduled after the first of the year.

**Bylaws:**

Hagen reported the incorporation of the recommendations of both committee and Board members is two thirds complete. A workshop for membership input will be scheduled soon.

**Financials:**

Sullivan reported the confirmation letters were sent. He stated the financials cannot be corrected or adjusted until confirmation letters are received.

**Audit and Changes in Sunbelt System:**

The annual Audit is on hold until the financials are cleaned up. David Barfoot was instrumental in getting the letters out. Wojtek and Barfoot have been coordinating and cooperating to correct the system.

**Art Studio/Fire Station Roof:**

Final payment was approved and paid out for the repairs on the Art Studio and Fire Station roofs.

**15-Minute Discussion Period**

Conrad Dalton: As President of the Gun Club he wanted to remind the Board the lease for the gun range is expiring in May 2018. He also stated the Gun Club gives \$2000 every year for the living historians. Garland Young: Gave thanks to CarolAnn Goodwin for her help with making the Arts & Crafts Show in November so successful and thanks to Maintenance for assisting with the replacement of the toilets in the Art Studio. Linda O'Brien: Horse Club is moving forward with clean up. Equestrian Committee will meet on January 8. She asked if the Board would allow them to have a place on the agenda. Woodie Trotter: Thanked Veteran's for their service. She lives in Unit 21 but has a home in Unit 1. She is concerned there are no lights on the marquee. Would like to see a bigger plaque and light for the Horse Statue. She would also like to see the Cavalry Brigade started again. Kathy Warm: Can the bar have food? Dick Ebert: Suggested looking into compost on the Golf Course. Woodie Hornburg: Wylie Simmons gave the name of the Cavalry Brigade.

**RETURN TO OPEN SESSION - Oral summary of discussion held** **TIME: 11:54 a.m.**  
Cassel reported the Gun Club lease was discussed but no decisions were made. A bid for ballot counting will be awarded upon vetting of the firm Junfin Valdez from Eagle Pass.

**CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE:** The next regular board meeting will be held on January 20, 2018, at 9:00 a.m. in the Board Room.

**WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 11:56 a.m.**

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**Myrna Cassel, President**

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**Dan Sullivan, Secretary**