



The Board of Directors of Fort Clark Springs Association, Inc., met in regular session on Saturday, January 21, 2017, in the Board Room, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:00 a.m. by President, Myrna Cassel. The following directors present constituted a quorum: Cassel, Vice President Bill Herman, Secretary Dan Sullivan, Treasurer Sandra Hagen, Director Ann Barron. Also present was Executive Officer Richard Lawrence and Executive Secretary Monique Jensen.

**APPROVAL OF MINUTES:** Sullivan moved to approve the minutes for the December 17, 2016 meeting. Barron seconded the motion. *Motion passed.*

**SECRETARY'S REPORT:** Sullivan read a letter from Kathi Warm regarding her approval of Dickman Hall and the reactivation of the Liquor license.

**TREASURER'S REPORT:** Hagen read the bank balances as of January 18, 2017. She continued with the estimated and actual bank transfers for December 2016. She also read the January 2016 actual and January 2017 estimated bank transfers. Hagen moved to approve the transfer of funds estimated for January 2017. Herman seconded the motion. *Motion Passed.*

**EXECUTIVE OFFICER REPORT:**

Lawrence began his report by announcing the financial audit is complete. Randy Galloway from Susan B. Newsom Associates has been hired for our bookkeeping needs. Financials will be available as soon as he is able to make adjustments from the auditors and close out January.

Dickman Bar had a soft opening on January 5, 2017 with great success. With cooperation from the local TABC agent our staff has received full training. They are under strict orders to follow regulations. With business doing well the Air Conditioning needs to be one of the next projects. Discussions are progressing about the restaurant at Dickman Hall with someone who is interested.

The Junior Class at Brackett High School and Fort Clark Springs have entered into agreement for work to be done by the students in the ballroom and in turn they may use it for their Prom this year.

At the Kinney County Livestock show through donations from FCOSA, Tully Shahan, Hyde Club, Kathi and Wally Warm, Kevin and Carla Newsom, and the Metcalf's bought the first prize of fine wool lamb raised by Hallee Kunz who is a member of the Fort.

**COMMITTEE AND ORGANIZATION REPORTS:**

**Architectural Committee:** Dave Crowe reported 12 applications approved since December's meeting. Permits requested were for roof repairs, new paint colors, new carport, new front porch, new fences, extension of a pole barn (RV covering) and permit extensions for work in progress.

**Golf Committee:** Debbie Isaacs reported December 2016 golf numbers were down due to cold weather. There were 456 prepaid players, 133 pay as you play, 74 guests, 8 students, 4 gift certificate, 34 tournament players for a total of 704. The committee met recently and discussed matters of the course including players who don't sign in and members of the committee who will marshal the course. There will be markers placed on the course to deter people from parking close to the greens. From January through December last year there was a total of 9,772 players.

**Preservation Committee:** Garland Young reported that the Gazebo was repaired recently by a volunteer. The Adult Center was slated to be the next project but issues with Dickman Hall have come up which will take precedence.

**Recycle Committee:** Judy Winchell reported the Carton recycling program is moving forward at the school. She added the Center on the Fort would start receiving cartons but them must be cleaned and flattened prior to being accepted. She also reminded the membership not to throw their recycling over the fence or leave it outside the gate when the center is closed. We no longer share trucks with Del Rio or Laughlin AFB and we are one third of the way to a full load.

**RV Committee:** Hagen read Diana Stewart's report that RV members increased in December and cyclist members were down. Activities for Stitch, Woodcarvers Group, Bible Study, Pancake Breakfast, Movie Nite on Sundays continue.

**Recreation:** Carol Ann Goodwin, Event Coordinator, reported that with cooperation between Old Quarry Society, and Community Council the movies at the Post Theater have been successful enough to have a movie

## **Board of Directors**

Fort Clark Springs Association, Inc.

Regular Meeting

January 21, 2017

once a month with potential to show one in the Amphitheater. She is working closely with Community Council on Fort Clark Days. Events that are in the works are cooperation with Church Alliance to have Easter Sunrise Service in the Amphitheater.

**Airport Advisory Committee:** Maria Perkins reported that the Hangar is 90 percent complete with renovations. The committee will suggest a location on the Fort for a designated area for the use of drones. Perkins read aloud a proposed resolution for the establishment of the Airport Committee. Cassel stated this would be accepted as the first reading and that the Board would vote next month.

**Ad-Hoc Bylaw Committee:** Phyllis Giblin reported the committee met on January 16 with all committee members present receiving a copy of the proposed Declarations of Protective Restrictions and the current Bylaws. Giblin volunteered to be the chairperson of the committee. Next meeting will be January 27 and it is an open meeting.

**COMMUNITY COUNCIL REPORT:** Allison Watkinson reported that new officers were sworn in at the January meeting. Gina Forrister is President, Charles Fields as Second Vice President, Melissa Simon is the new Secretary, Dennis Leff is the new Member-at-Large. During this meeting they eliminated the duties for Bingo for the Second Vice President. Community Council's financial books were sent out for audit. Issues discussed at January's meeting included the road out of the Recycle Center with the request of a stop sign. Thank you to FCSA Maintenance for clearing the corners of this road. The last movie night was well attended and there will be movies scheduled for the next three months.

## **ACTION ITEMS:**

### **Consideration for Approval – 2017 Ballot for Proposed Declaration of Protective Restrictions:**

Sullivan moved to approve to send out the ballot as proposed. Hagen seconded the motion. *Motion passed.* Sullivan stated the ballot would go out with the annual meeting notice. Copies of the proposed declarations would be made available at the front desk and online. Cassel stated that survey questions on security would be included with the ballot.

### **Consideration for Approval – Resolution 2017-01 Formation of Board Financial Advisory Committee**

Hagen moved to accept Resolution 2017-01 as proposed. Sullivan seconded the motion. *Motion passed.* Hagen read the resolution in a previous meeting for the first reading, therefore Cassel suggested this was the second reading.

### **Consideration for Approval – Fort Clark Days Liability Insurance**

Hagen moved to approved to make this an annual renewal for Fort Clark Days. Sullivan seconded the motion. *Motion passed.*

### **Consideration for Approval – TABC Temporary License for Fort Clark Days**

Hagen moved to approve permission from the Board of Directors for Las Moras Corporation to obtain a Temporary License for selling Beer at Fort Clark Days between the hours of 12:00 p.m. and 12:00 a.m. Herman seconded the motion. *Motion passed.*

### **Consideration for Approval – Fort Clark Days 2017 Budget**

Barron moved to approve the budget presented for Fort Clark Days 2017. Hagen seconded the motion. *Motion passed.* Lawrence stated the purpose of the budget is to assist in making this 40th Anniversary of Fort Clark Days a great success.

### **Consideration for Approval – Stop Sign at Recycle Center**

Barron moved to approve the placement of a stop sign at the Recycle Center. Hagen seconded the motion. *Motion passed* with 4 in favor and 1 abstention.

### **Consideration for Approval–Transfer of Funds to Keep Money Market Account at Texas Community Bank**

Hagen moved to transfer \$100 into the Money Market Account to keep the account active. Herman seconded the motion. *Motion passed.*

## **OLD/UNFINISHED BUSINESS:**

**Inactive Membership plan**

**Board of Directors**  
Fort Clark Springs Association, Inc.  
Regular Meeting  
January 21, 2017

Sullivan moved to have the Board or a member of the Board to work with a staff member to expedite the disbursement of the inactive Membership list. Barron seconded the motion. *Motion passed* with two votes in favor, one vote against, and two abstained.

**NEW BUSINESS:**

**Results of E-Mail Vote - CPA Firm:**

Cassel stated that a vote by e-mail to outsource bookkeeping to the Susan B. Newsom Agency was unanimous.

**15-Minute Discussion Period**

Melissa Simon: Advised by her legal team to solicit the Board of Directors for assistance in the relief harassment from a fellow member. Mary Partlow: Concerns about work being done without permits and the fine is too low. Allison Watkinson: Asked for review of the Liability Insurance for Fort Clark Days to make sure only the two days of the festival are included. Also, she donated \$50 for the stop sign at the Recycle Center. She also recommended another location for a designated area for drones - the baseball field on Sunset Lane. Dick Ebert: Wanted an update on the venture with TexaNet. Also wanted to know how the Deli is doing with profit and loss. Bob Boucher: Are the phones working normally?

**RECESS to Executive Session:** Contracts, Personnel Issues, Member Issues.

**TIME:** 11:15 a.m.

**RETURN TO OPEN SESSION - Oral summary of discussion held**

**TIME:** 12:29 p.m.

Discussion of several member issues, restaurant at Dickman Hall negotiations. For your information the camera stopped working during the meeting because the memory was too full.

**CONFIRMATION OF NEXT REGULAR BOARD MEETING, TIME AND DATE:** The next regular board meeting will be held on February 18, 2017, at 9:00 a.m. in the Board Room.

**WITH NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 12:30 p.m.**

  
Myrna Cassel, President

  
Dan Sullivan, Secretary

