



RENTER/ EXTENDED GUEST REGISTRATION

DATE: _____

FCSA PROPERTY: _____ UNIT/ _____ BLOCK/ _____ LOT

Membership Account # _____ / Residential Account # _____

Property Owner's Name: _____

Phone # _____ Alternate Phone# _____

Realtor Managing Property: _____

Contact Person: _____ Phone: _____

Address of Realtor: _____

Date of Lease: _____

MUST BE RENEWED EVERY 6 MONTHS ALONG WITH COPY OF LEASE

Renter's Name: _____ Driver's Lic# _____

Renter's Name: _____ Driver's Lic# _____

Address of Renter: _____

Other Occupants: _____ Driver's Lic# _____

Other Occupants: _____ Driver's Lic# _____

Minor's Name: _____ Birth Date _____

Minor's Name: _____ Birth Date _____

Minor's Name: _____ Birth Date _____

Minor's Name: _____ Birth Date _____

I understand that I and the above listed tenants as a RENTER will abide by all Fort Clark Springs Association, Inc. Rules, Regulations and Policies and that I am not entitled to any privileges of Fort Clark Springs Association, Inc. other than ingress and egress from my rented property unless I have a FCSA Membership. I may only authorize guests to my residence and I am responsible for their actions while they are of FCSA property.

If at any time during the period of this lease another individual(s) not listed above becomes an occupant of this residence I will immediately inform the property owner and Fort Clark Springs Association, Inc. and have said individual(s) fill out a RENTER REGISTRATION form to confirm their occupancy at this residence.

In the event I terminate my Fort Clark Springs Association, Inc. rental property, I agree that I must remove my RENTER sticker from any and all of my vehicles. My sticker must be renewed every six (6) months.

By signing this document I confirm that I have read and agree to all terms of this contract.

Owner/Landlord Date

Realtor Managing Property Date

Tenant Date

Renter is a Member: No Yes Account # _____

Verification of Member in Good Standing/Approval of Registration: _____
FCSA Authorizing Authority Date

(No Temporary Pass or Decal will be issued without Administration Signature)

Original stays at office/ Copy to Tenant & Owner/ Copy to Security



Fort Clark Springs Landlords and Tenants

This letter is to clarify what privileges non-member/member tenants have and what the responsibilities the landlord has.

A non-member tenant is technically a guest of the landlord which means the landlord is responsible for the actions of the guest while on the Fort. If a renter violates any rule or regulation adopted by the Board of Directors, such as speeding or littering a special assessment can be levied against the person with the membership, i.e. the landlord. **See enclosed Policy Resolution #05-01.**

The only right a non-member tenant acquires from renting property on Fort Clark is access from the gate to their rented dwelling. A renter may authorize a guest to precede directly from the gate to his/her rented property only. He /She may not authorize a guest to proceed to any other place on the Fort. The only other facilities a non-member can utilize are those open to the public. (Restaurant, 18-hole golf course, museum etc.)

The above statement means a non-member **cannot**:

1. Utilize the Adult Center
2. Utilize Par-3 Golf Course.
3. Utilize the Activity Center.
4. Utilize the Basketball/Tennis Courts.
5. Utilize the Swim Park/Swimming Pool.
6. Utilize the Picnic Areas/ Hiking Trails.
7. Go fishing in the creek or springs.

If a non-member and their immediate family would like to have full access to the membership it is highly recommended that the renter purchase a **FRM, Family Recreational Membership**. The initial fee for a FRM is 177.14, which includes the first month's assessment of \$47.14 and after that a \$47.14 monthly assessment is due. FRM's may only be purchased through the Fort Clark Springs Association Office and they do not entitle you to a building site.

Rules and Regulation of Fort Clark Springs Association, Inc.

(For a full copy go to www.fortclark.com under Documents.)

1. **The speed limit is 25mph, unless otherwise posted.**
2. **Obey all traffic signs.**
3. **Pets must be on a leash or in an enclosure.**
4. **Only a person with a valid driver's license may operate a motor vehicle (this includes golf carts, mopeds, motorbikes, and 3 or 4 wheelers) some of these have designated driving areas please check with Security for approved locations.**
5. **All vehicles must be registered and display a decal or temporary pass.**
6. **No hunting or discharge of firearms on Fort Clark Springs Property, unless supervised and approved by FSCA.**
7. **No cutting of live trees.**
8. **No fallen firewood may be removed from Fort Clark Springs Association, Inc. No use of fill dirt, top soil, caliche without Association approval and payment of a royalty.**
9. **No building addition or external changes to the property without a building permit.**
10. **No littering of club grounds.**
11. **No Parking or driving in green areas.**

By signing this document I confirm that I have read and I understand the above:

Tenant

Date

Owner/Landlord

Date

Original stays at office/ Copy to Tenant and Owner

MONDAY TRASH DAY



WHAT WILL BE PICKED UP ON MONDAYS

Bagged household garbage

Cardboard Boxes (**BROKEN
DOWN**)

BAGGED Yard Clippings

Lumber—Dry Wall—Etc.

Empty Paint Cans & Plastic
Containers

White Goods

Metals

Monthly Brush Pick Up
will be the last **Tuesday**
and **Wednesday** of the
month.

WORK ORDER REQUIRED FOR:

- * Tires (Fees may apply)
- * Large Debris
(Fees may apply)

For more information
please visit us at:

www.fortclark.com

or

call us @ 830-563-2493

***Effective as of March
2013***