

Board of Directors

Fort Clark Springs Association, Inc.
BOD Regular Board Meeting
Saturday, February 17, 2024



The Board of Directors of Fort Clark Springs Association Inc., met on Saturday, February 17, 2024, in the Boardroom, Fort Clark Springs, Kinney County, Texas. The meeting was called to order at 9:00 am by President Lisa Vale. The following directors constituted a quorum: President Lisa Vale, Vice President Guillermo Guzman, Director John Wylie, and Treasurer Jason Long. Also present was Executive Secretary, Cassie Reyes.

APPROVAL OF MINUTES: Minutes from the following meetings were presented for approval. January 20, 2024 Special Meeting. January 25, 2024 Regular Meeting. December 9, 2024 Regular Meeting. John makes the motion to approve minutes individually, Memo seconds the motion to approve. Approval vote is passed unanimously.

SECRETARY'S REPORT: No correspondence to give this month

TREASURER'S REPORT: Treasurer gives update on Fidelity Account. Money Market account \$9,400. Credit Card \$146,000. Bank and Trust \$491,000. Restricted a little over \$300,000. Sitting right under 1 million dollars in cash.

BOARD OF DIRECTORS REPORT: Wrapping up with Triumvir to the new system, working on budget, and processes with job descriptions.

COMMITTEE REPORTS

Airport Committee - Stan Martin: There were three member guest visitors this month. We will be fixing perimeter fencing in the next few weeks. A sign on the perimeter fence near a private residence was removed- do not remove signs from the airport. They are posted for your safety and for the safety of airport operations. That sign will be replaced as well.

Architecture Committee - by Frances Bitter: Since the Board's January 20th meeting, we have tabled one permit request until we receive more information, we have approved 8 permit requests, and we have granted an extension on a building permit due to contractor issues. We have dealt with multiple violations. The committee is required for an HOA. At the end of March, we will be down to three members. One of our members often cannot attend due to work. We really need to have some members step up and apply to be on this committee.

Golf Committee - Emailed in by Katie Brown: The golf committee is currently seeking sponsors for the 35th Annual Las Moras Hoagy Nelson Memorial Golf Tournament. Sponsorships range from \$50 to \$100 but we would gladly accept anything in excess of that amount. This tournament supports our local seniors with scholarships. Community support is so important. The tournament is Saturday and Sunday, March 9 & 10 with a practice round on March 8th. In addition to sponsorships, we welcome volunteers to help serve the meal to golfers on Saturday night and individuals to help monitor play on various holes on the golf course. We are also asking for desserts for the event to be donated and delivered to the golf course pro shop on Saturday March 9th. We appreciate all who have reached out to help in the past and hope for your continued support. For further information, contact Katie Brown.

Preservation Committee - by Preservation President H.N. Bitter: Our February meeting on the fourteenth continued the discussion of the necessity of enlarging the number of qualified contractors to help us get caught up on our historic building repair jobs. Qualifying would include their reputation, bonding, and job insurance with the insurance being the most important. We are also looking for contractors to do skill specific work such as window glass, window repair or replacement if necessary. As a start to this type of work, the committee has received and accepted a bid to do

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window work on Seminole Hall, Dickman Hall, and The Service Club. This contractor from Del Rio has extensive work on residences on the form but up until now, no historical fort owned buildings to my knowledge. This contract was extensively educated on the strict standards such as correct material and paint colors involved. He has a copy of the Sherwin Williams Fort paint color guide. I am also pleased to announce the addition of Steven Giblin as our newest member of preservation.

Recycle Committee - by Helena McBride: Second building has been built, thank you to Helena McBride for all the hard work she has done to aid in the task.

Election Committee by Sandee Hagen: The Election Committee met on Wednesday, February 7, to prepare ballots, pamphlets and envelopes for mailing on Friday, February 9. We placed labels on the ballots. We checked each labeled ballot against the membership ship list created after January 31. Envelopes, ballots and pamphlets were placed in 50 count bundles and banded. The ballots were then stored in the safe until Friday. In lieu of a General Manager, our board secretary, Tony Hackebeil, certified both the ballot and the membership list. The mailing process began on Friday at 8:30 am. Each candidate provided 2 volunteers. Two additional volunteers also helped. A quality control person was assigned to each table to ensure that there was a ballot in each envelope and that the address was visible. All envelopes were sealed and placed in mail trays by 10:45. The membership list had 1646 names. Our final envelope count was 1646. Tony and I delivered the envelopes to the Post Office by approximately 11:15. The Election Committee has now completed its ballot preparation and mailing responsibilities. We will meet again to discuss the election cycle. We'll provide the board with a copy of the report, including any recommendations for next year. Thank you to the committee members, Barbara McFadden, Frances Bitter, Carole Hayter and Pat Steffensen. Thank you to Cassie and Gaby. They worked behind the scenes to provide the membership list and labels, arranged for postage and mailing trays and provided supplies. Thank you also to the volunteers who gave up their morning to help stuff ballot envelopes. The entire election process depends on volunteers. And thanks to Director Secretary Hackebeil. He did a terrific job as a monitor. Sandee Hagen (Election Committee Chair) Barbara McFadden; Frances Bitter ; Carole Hayter; Pat Steffensen.

COMMUNITY COUNCIL REPORT -

EMAIL VOTES:

Email Vote 1: Motion to approve check for \$3,947.41 as 50% of down payment to Global Glass for work on Seminole Hall, Service Club, and Dickman Hall. Vote on Motion was unanimously approved.

Email Vote 2: Motion to approve the purchase of 2- coin operated washing machines for the RV park, not to exceed \$3,600.00 . Vote on motion was unanimously approved.

Email Vote 3: Motion to approve chemicals for the golf course in the amount of \$8,176.49 plus tax. Vote on Motion was approved unanimously.

Email Vote 4: Motion to approve engagement letter with abricksepa (Bricks Coggin) for 2022/2023. Motion was approved by majority.

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DISCUSSION/ACTION ITEM 1: Consider approval to dissolve the election committee. John makes a motion to dissolve the election committee when their work is completed. Memo seconds the motion. Vote is approved.

DISCUSSION/ACTION ITEM 2: Flood Mitigation Plan- Discussion to have clearer communication with the county commissioners is had so all of the community can understand what their plan is.

DISCUSSION/ACTION ITEM 3: Pool Opening and Rates- Discussion was had on opening of the pool, rates, and opening dates. Plan to open up the month of April for free.

DISCUSSION/ACTION ITEM 4: Annual Meeting- March 30th , Easter weekend. As long as weather permits, the meeting will be at the post theater and the lunch will be done at the pool. Regular BOD meeting will still occur for the month of March. It is scheduled for March 16th.

ADJOURN to Executive Session:

10:47 am

RECONVENE REGULAR OPEN SESSION:

1:33 pm

No actions were taken.

NEXT REGULAR BOARD MEETING: Next regular meeting will be, March 16, 2024, Fort Clark Boardroom, 9:00 AM.

ADJOURNMENT: The meeting was adjourned at 1:33 PM.

Board of Director